

## Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 8/20/2003
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Rick Olson, DMH  
**Scribe:** Evelyn Woodard  
**Date:** 8/20/2003  
**Time:** 10:00AM TO 1:00PM  
**Location:** Crossroads, Conference Room 3

### Attendees

Name
IPRS Core Team

### Agenda

Item No.	Topics
(1).	Division and EDS Review
	Request approval of August 13 <sup>th</sup> meeting minutes. Questions or comments regarding the August 15 <sup>th</sup> checkwrite, preparations for the August 22 <sup>nd</sup> checkwrite.
	Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.

Item No.	Topics
	<p>Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.</p> <p>IPRS Operations Support: File Maintenance, Security and Help Desk</p>
(2).	<p>Pilot Area Programs and Others</p> <p>Area Program Checkwrite Status – follow-up on the checkwrite cycle for August 15, 2003. Pilot AP issue list, rates (rate changes – please use the new rate maintenance form/procedures). Follow-up on action items from last meeting.</p> <p>Specific agenda items, Inpatient Hospitalization edit.</p>
(3).	<p>Miscellaneous</p> <p>Other IPRS related topics for discussion.</p>

Item No.	Topics
1.	<p><b>Administration Notes (Division and EDS review):</b></p> <p><b>General Discussions and Questions:</b></p> <p>DMH IT Services will perform follow-up procedures regarding settlement cost for TNC population groups for Edgecomb-Nash. DMH IT Services is uncertain where funding will pull from for services provided under the TNC population groups (State dollars or Federal dollars involved depending on the type of services rendered). DMH IT Services informed EDS that jail diversion allocation has not been resolved.</p> <p>Durham County has notified EDS they are experiencing difficulties creating their 837-file (CMHC, not automatically posting). Also, Mecklenburg is experiencing difficulties surrounding their 837-file generation.</p> <p>DMH IT Services will contact the Area Programs to determine who is ready to perform beta testing with EDS.</p> <p>DMH IT Services wants one mailbox for Eastpointe. DSL and Wayne are sending files to two different mailboxes currently. The Division will speak with Jean to determine a solution to Eastpointe's issue.</p>
2.	<p><b>Review Results of the Previous Checkwrite:</b></p> <p>Please review attached checkwrite summary report.</p> <p><b>CSR Prioritization:</b></p> <p>No issues to address at this time.</p> <p><b>Operations Support (File Maintenance, Security, Help Desk):</b></p> <p>No issues to address at this time.</p>

Item No.	Topics
3.	<p><b>Administration Notes Continued:</b></p> <p><b>10:30am Conference Call to Area Programs:</b> Area Program checkwrite status, discuss preparations, questions and concerns.</p> <p>EDS informed the Area Programs who participated in the 10:30am Conference Call that it is imperative they submit their consolidated TPA form prior to the October 16, 2003 HIPAA deadline. EDS will not be able to process transactions for the Area Programs if their consolidated TPA is not on file by October 16, 2003. EDS gave the group an update on which Area Programs had not submitted their consolidated TPA.</p> <p>DMH IT Services informed Lee-Harnett County that Prior Approval is required for the inpatient hospitalization edit, YPA20 (Lee-Harnett received EOB 23, PA needed for inpatient services). DMH IT Services informed the Area Program the inpatient hospitalization edit was implemented last week. Shawn Holland intends to speak with Lisa next week to discuss Lee-Harnett's concurrency issue. In regards to the 1993 Account, Lee-Harnett will need to perform the same process (move money to population group where needed) by submitting their request to the Controllers Office (Jay Dixon).</p> <p>Crossroads informed group they were expecting large denials for the previous checkwrite (billed May/June 2003 claims).</p> <p>DMH IT Services informed the Area Programs that this is the last week to get their claims adjudicated for this checkwrite (timely filing).</p> <p>Rick informed the Area Programs that Healthchoice has not been finalized. Rick reiterated that the Area Programs must bill services (safe and drug-free school money) as quickly possible.</p> <p>Rick informed VGFW that jail diversion allocation has not been resolved (looking at 1-2 weeks time span before having a resolution). Rick informed VGFW that Betty is researching their MD resident issue.</p> <p>DMH IT Services will contact Whitney Goodson to discuss how the Area Program was able to resolve their 837-file generation issue. Mecklenburg is experiencing similar problems SEC had during implementation.</p> <p>EDS will meet with DMA next week to determine date for HIPAA implementation.</p> <p>DMH IT Services informed the group the Division would like the Area Program's Finance Officers to participate in the 10:30 Area Program Conference Call when Jay Dixon is available.</p> <p>Eastpointe raised an issue regarding billing 96100 and 90801 clients. Rick will perform follow-up procedures with Betty and the Divisional Workgroup to determine a resolution regarding Eastpointe's issue.</p>

### Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell			
AI2.	8-20-03	DMH IT Services will perform follow-up procedures regarding Healthchoice (memo has not been signed by Phillip Hoffman).	Betty Cogswell Rick DeBell			

### Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						